

Application For Employment

Applicant's Name _____ SS# _____

Present Address _____

Permanent Address _____

Are you 18 years or older? YES _____ NO _____ Phone _____

DESIRED EMPLOYMENT

Position _____ Start Date _____ Salary _____

Currently Employed? YES _____ NO _____ O.K. to contact? YES _____ NO _____

Ever Applied Before? YES _____ NO _____ Where? _____ When? _____

Worked Here Before? YES _____ NO _____ Where? _____ When? _____

Reason for leaving? _____

Supervisor at this company? _____

Who referred you to this company? Employment Agency _____ Newspaper _____

Friend _____ State Employment Office _____ College Placement _____ Walk-in _____

Other _____

EDUCATION

School Level	Name and Location of School	Yrs. Attended	Graduate?	Subject Studied
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Grammar

High School

College

Trade, Business,
or Correspondence

GENERAL

Special study or research work: _____

Special training: _____

Special skills: _____

FORMER EMPLOYMENT HISTORY

Present or last employer _____

Address _____

Starting Date _____ Leaving Date _____ Job Title _____

Starting Salary _____ Leaving Salary _____

May we contact your supervisor? YES _____ NO _____ Phone # _____

Supervisor Name _____ Title _____

Description of work _____

Reason for leaving _____

Previous Employer _____

Address _____

Starting Date _____ Leaving Date _____ Job Title _____

Starting Salary _____ Leaving Salary _____

May we contact your supervisor? YES _____ NO _____ Phone # _____

Supervisor Name _____ Title _____

Description of work _____

Reason for leaving _____

Previous Employer _____

Address _____

Starting Date _____ Leaving Date _____ Job Title _____

Starting Salary _____ Leaving Salary _____

May we contact your supervisor? YES _____ NO _____ Phone # _____

Supervisor Name _____ Title _____

Description of work _____

Reason for leaving _____

REFERENCES

Name _____ Address _____ Business _____ Yrs. Known _____

Have you been convicted of a felony w/in last 5 yrs? YES _____ NO _____

If yes, please explain: _____

Authorization:

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise and release the company from all liability for any damage that may result from utilization of such information.

Authorization continued..

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

Date _____ Signature _____